FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00058070-A **Type of Permit:** FILMING **Release Date:** 11/05/2012

Production Company NBC UNIVERSAL & THEIR SUBSIDIARIES

Insured Company Name NBC UNIVERSAL & THEIR SUBSIDIARIES

Contact Phone No. 1 818-840-4444
Contact Phone No. 2
Fax
Address 330 BOB HOPE DR
BURBANK, California 91523

Production Title THE OFFICE

Type of Production TV Sitcom

Producer Steve Burgess

Director Rodman Flender

1st AD Rusty Mahmood

Production Manager Meredith Zamsky

FilmL.A. Coordinator JDP - Jason Del Paine

Location Manager Kyle Alexander
Primary Phone Office - 818-786-6666
Secondary Phone Office - 818-786-8278

Location Assistant na na
Primary Phone Office - 000-000-0000
Secondary Phone

Fees

Posting 300	$69.00
Posting 900	$207.00
Notification Charge	$155.00
FILMLA FILM PERMIT RIDER FEE	$100.00

Total Permit Fee $531.00

Number of Locations 2

NOT A PERMIT

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Summary Information — Location

Permit Number F00058070-A
Production Company NBC UNIVERSAL & THEIR SUBSIDIA...
Insured Company NBC UNIVERSAL & THEIR SUBSIDIA...
Production Title THE OFFICE

Location Manager Kyle Alexander
Primary Phone Office - 818-786-6666
Secondary Phone Office - 818-786-8278

This location has been CANCELED

Location Address 652 Mateo St, Los Angeles, CA, 90021

Location Type Apartment Building

Film Dates 11/7/2012 - 11/7/2012 10:00 - 17:00 1 day

Open or Closed to the Public Closed

Generic Conditions
All Vehicles must be parked legally.
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

Please see attached document Arts District Guidelines Revised April 29 2009.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	4
Cast/Crew vehicles	65
Cube Trucks	7
Generator	1
Honey Wagons	1
Modular Units	1
Motor Homes	2
Picture vehicles	1
Semi Trucks	3
Stakebed Trucks	3
Trailers	3
Vans	4

Personnel on Location

Type	Quantity
Cast	10
Crew	75
Off-Duty/Retired LAPD Officer(s)	2

Filming Activities Drive by; Drive ups & away; Equipment on property; Equipment on sidewalk, in curb lane & across street; Exterior Dialogue; Exterior establishing shots; Interior and exterior dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard; CANCEL LOCATION;

Jurisdiction **Political:** Los Angeles City - Council District 14 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES POLICE DEPARTMENT Gabriel Aleman

Parking **Base Camp** W 8th St & S Grand Ave, Los **Crew Parking** W 8th St & S Grand Ave, Los

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Summary Information

Location

Location 1 of 2

Permit Number F00058070-A
Production Company NBC UNIVERSAL & THEIR SUBSIDIA...
Insured Company NBC UNIVERSAL & THEIR SUBSIDIA...
Production Title THE OFFICE

Location Manager Kyle Alexander
Primary Phone Office - 818-786-6666
Secondary Phone Office - 818-786-8278

Location Type : Other Location — Angeles, CA, 90731

Location Type : Other Location — Angeles, CA, 90731

Posting "No Parking" signs E/S MATEO ST. - JESSE ST. - 100' NORTH - 100' SOUTH
N/S JESSE ST. - MATEO ST. - 100' EAST

Approximate Footage 0 - 300

Log Number 45524

Date(s) 11/7/2012 to 11/7/2012

Time(s) 07:00 to 19:00

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Summary Information — Location

Permit Number	F00058070-A	**Location Manager**	Kyle Alexander
Production Company	NBC UNIVERSAL & THEIR SUBSIDIA...	Primary Phone	Office - 818-786-6666
Insured Company	NBC UNIVERSAL & THEIR SUBSIDIA...	Secondary Phone	Office - 818-786-8278
Production Title	THE OFFICE		

Location Address 13831 Calvert St, Van Nuys, CA, 91401

Location Type Private Residence

Film Dates 11/6/2012 - 11/6/2012 06:00 - 15:00 1 day

Open or Closed to the Public Closed

Generic Conditions
All Vehicles must be parked legally.
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

Equipment on Location

Type	Quantity
5 or 10 ton trucks	4
Cast/Crew vehicles	65
Cube Trucks	7
Generator	1
Honey Wagons	1
Modular Units	1
Motor Homes	2
Picture vehicles	1
Semi Trucks	3
Stakebed Trucks	3
Trailers	3
Vans	4

Personnel on Location

Type	Quantity
Cast	10
Crew	75
Off-Duty/Retired LAPD Officer(s)	2

Filming Activities Drive by; Drive ups & away; Equipment on property; Equipment on sidewalk, in curb lane & across street; Exterior Dialogue; Exterior establishing shots; Interior and exterior dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES POLICE DEPARTMENT Gabriel Aleman

Parking
Base Camp Location Type : Other Location — 13927 Saticoy St, Los Angeles, CA, 91402
Crew Parking Location Type : Other Location — 13927 Saticoy St, Los Angeles, CA, 91402

Posting "No Parking" signs N/S CALVERT ST. - RANCHITO AVE. - MATILIJA AVE.

NOT A PERMIT

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Summary Information — Location

Location 2 of 2

Permit Number	F00058070-A	**Location Manager**	Kyle Alexander
Production Company	NBC UNIVERSAL & THEIR SUBSIDIA...	Primary Phone	Office - 818-786-6666
Insured Company	NBC UNIVERSAL & THEIR SUBSIDIA...	Secondary Phone	Office - 818-786-8278
Production Title	THE OFFICE		

S/S CALVERT ST. - FROM 13830 CALVERT ST. - 50' EAST - 50' WEST

Approximate Footage 601 - 900 **Log Number** 45537

Date(s) 11/6/2012 to 11/6/2012 **Time(s)** 06:00 to 18:00

NOT A PERMIT

SPECIAL FILMING CONDITIONS
THE ARTS DISTRICT

The Special Film Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this are is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit(s) will be issued for this area. The decision whether or not a particular permit(s) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

This is a mixed-use area that includes manufacturing facilities, warehouses, artists/artisans and residents. These Special Conditions apply to the area roughly between 1st Street and 7th Street and between Alameda Avenue and the LA River. Within the past ten years, this area has experienced an influx of permanent residents into what was predominantly a light to heavy manufacturing zone for over 75 years.

The motion picture industry has amicably co-existed with the businesses and residents of this area for decades and desires to continue to do so. These Conditions are designed to promote cooperation between film companies, local businesses and residents so that each group can effectively utilize this diverse area. Violation of any of the conditions as outlined below may result in permit revocation or other administrative action.

- Affected residents/merchants and businesses must be notified at least two days in advance of the first day of filming or the first day of any substantial set preparation for productions that:
  - Request parking restrictions on the following public streets: Traction Avenue, East 2nd Street (except Alameda Street to Garey Street), East 3rd Street, Vignes Street, Molino Street (Palmetto Street to 4th Street only)
  - Request a street closure
  - Involve any special effects, gunfire, audible playback, helicopter activity, or other disruptive activities
  - FilmL.A. or the production company shall consult a designated community representative when an applicant requests a permit with less than two days notice under the above circumstances
- Posting on more than one side of Traction Avenue, East 2nd Street (except Alameda to Garey), East 3rd Street (except Vignes to Santa Fe), Vignes Street, Molino from 4th Street to Palmetto, Hewitt from Palmetto to 4th Street, 4t Street from Colyton to Molino requires a notification to a designated person in the building where alternate parking is not provided. Posting on both sides of the above streets is allowed without signatures on Sundays.
- When "No Parking" signs are posted on both sides of Hewitt between 4th Street and Traction Avenue, Art Share (213-687-4278) and Bedlam (213-909-1512) must be notified.
- Posting for equipment and/or picture, other than the streets listed above, will be reviewed on a street by street basis and may not exceed 450 linear feet. Additional posting may be granted if there is a majority of support from affected residents/businesses/merchants, and indicated on the permit. After filming is completed, companies are requested, as a courtesy (only LADOT is to touch the posting signs), to turn all "No Parking" signs around so that they face the opposite direction.

NOT A PERMIT

- Companies must provide adequate detour and directional signage when street closures are in place, conforming as much as possible to current LADOT standards and practices. Detour routes must accommodate large, semi and tractor trailer trucks.

- The Arts District is home to many art gallery openings and live, local theater. When the following locations are directly impacted, notification is required if in conflict with a scheduled event at the Downtown Playhouse (929 E. 2nd Street 213-626-6909) and Art Share LA (801 E. 4th Place 213-687-4278).

- Productions filming near residential buildings after midnight or before 6:00am are required to notify designated representatives of the proposed activity. Contact information for building representatives will be made available on request from the community filming liaison (Jonathan Jerald 213-814-7164).

- Crew with walkie-talkies must wear headsets when filming after 12:00 am and before 6:00 am.

- Changeable Message Signs (CMS) will be required on the day(s) of filming activity that requires a full closure on the 1st, 4th and 6th Street Bridges. CalTrans/LADOT approved notification signs are sufficient and must be in place in advance of filming activity and must include the dates and times of closures.

- Cast/Crew are not permitted to park on the area streets. Off-street parking must be provided for personal vehicles.

- Generators are to be placed as far away from residential buildings as possible. Placement will be considered on a case-by-case basis.

- Production companies are required to completely remove all trash, food, cardboard boxes, etc. from the general vicinity at the end of each filming day. Production companies will be held responsible for the actions of the catering companies they employ to provide food for the cast and crew.

- Food should not be given directly to the homeless persons in the area. Production companies wishing to help the homeless should do so though one of the service providers in the downtown area.

- FilmL.A will monitor frequency and look for ways to mitigate the impacts of filming prior to placing a location off limits.

- Unless a signature survey is completed, the west side of Mateo Street between 4th Place and Palmetto Street must be kept clear of equipment, vehicles, condors and lights. This area, however, may be used for camera placement between the hours of 7:00 am and 10:00 pm only.

- When filming take place after 10:00 pm or before 7:00 am, generators are to be placed as far as possible away from residential buildings and lights are to be screened to avoid disturbing nearby residents.

- The Molino Loft buildings (500 and 530 Molino Street) and Marc Free should be notified (310-871-2652) for filming activity or parking restrictions along 4th Place between Molino and Mateo [the curve].

NOT A PERMIT

- Due to the mixed use nature of the neighborhood, productions wishing to utilize space along the west side of Santa Fe Ave. between 2nd and 3rd Streets and the north side of 3rd Street from Santa Fe Avenue to west 100 feet must obtain a signature from Valerie Mitchell or designated representative (213-687-3987).

- Frequent filming in the area of Vignes and 2nd Streets along with the high demand for parking in the area requires that posted "No Parking" on Vignes Street between 1st Street and 2nd Street shall be limited to no more than 200 feet, unless alternate parking or notification are provided to a designated representative from the building.

- The area near 3rd and Traction Avenue is home to many small businesses that have greatly helped to develop the area. In order to be sensitive to these businesses it is necessary for production companies to obtain signatures from the following businesses when there are filming activities or parking on the 700 block of 3rd Street between Traction Avenue and Hewitt Street: Zip Fusion- Jason Ha (744 E. 3rd Street, 213-680-3770); Lakich Studio-Lily Lakich (704 Traction Avenue, 213-620-8641); Ay Carrumba (714 Traction Avenue, 213-620-0274); Wurstkuche Sausage Grill- Joseph Petruzulli (800 E 3rd St, 213-667-4444); Blue Dahlia (738 E 3rd St, 213 613-0621)

- Outdoor food preparation using charcoal or gas grills must be at least 100 feet away from any residential building.

NO PERMIT